



AWEW/mjc/NSI 005/11

16 August 2011

To: All NSI NACOSS Gold and Systems Silver approved companies

Dear Colleague

INTRODUCING A NEW ALTERNATIVE SCOPE OF APPROVAL FOR INSTALLERS OF ELECTRONIC SECURITY SYSTEMS SUPPLYING BS 8418 CCTV SYSTEMS

I am writing to announce the introduction of a new alternative scope of approval for NACOSS Gold and Systems Silver approved companies to include specific reference to BS 8418. The alternative scope will read as follows:

- The Design, Installation and Maintenance of Electronic Security Systems including Access Control, CCTV Systems (including BS 8418) and Intruder Alarms

The benefit of introducing the alternative scope of approval is to provide insurers and others with a search facility on the NSI website to enable them to identify the NSI approved companies that actually supply BS 8418 CCTV systems. This has been requested by the insurers and will help to ensure that new business opportunities are directed towards companies that supply BS 8418 systems.

Although you may choose to supply BS 8418 CCTV systems, and are currently approved to do so, it is important for you to note that you will cease to be approved to install BS 8418 CCTV systems from 1 September 2012 unless you apply for and achieve NSI approval for the alternative scope. This is necessary in order that the companies continuing to supply BS 8418 systems are identified correctly.

Brief details about how to apply for the alternative scope of approval are given in the **ANNEX** attached to this letter. The new alternative scope of approval, when achieved, will replace your existing scope of approval which for ease of reference is as follows:

- The Design, Installation and Maintenance of Electronic Security Systems including Access Control, CCTV Systems and Intruder Alarms

You do not need to do anything if you do not anticipate installing any new BS 8418 CCTV systems.

However, if you wish to install new BS 8418 CCTV systems you will need to apply for NACOSS Gold or Systems Silver approval for the alternative scope of approval.

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After 1 September 2012, if you wish to install a BS 8418 CCTV system and you have not applied for the new alternative scope of approval, you may go ahead with the installation provided you apply to NSI for approval at the same time and the system is inspected by us as part of the application process.

None of this affects your approval to install access control systems, CCTV systems and intruder alarms to all of the relevant standards other than CCTV systems installed to BS 8418. Under your existing scope of approval, you will of course continue to be approved for access control systems, intruder alarms and CCTV systems installed to NSI Code of Practice NCP 104.

Please do not hesitate to contact me (email: tony.weeks@nsi.org.uk) if you have any questions or queries about the new alternative scope of approval.

Yours sincerely

Tony Weeks
Technical Manager

Att: Annex



ANNEX

APPLYING FOR THE NEW ALTERNATIVE SCOPE OF APPROVAL TO INCLUDE REFERENCE TO BS 8418

To apply for NACOSS Gold or Systems Silver approval for the new alternative scope of approval, which includes reference to BS 8418, you will need to request an application form. Please email approvals@nsi.org.uk or telephone NSI on 01628 637512 and ask for Nigel Aitkin.

We will then arrange to visit you. Our visit will include:

- an audit of your BS EN ISO 9001 quality management system (or business operating manual if you are Systems Silver), including the procedures and records pertaining to BS 8418 CCTV systems
- an inspection of at least one of your BS 8418 CCTV system installations, which must be to the new (2010) edition of BS 8418.

There will be no extra charge if the visit to you takes place as part of a scheduled surveillance visit.

However, we will charge £426 + VAT * if the visit is separate from a scheduled surveillance visit. For example, a separate visit will be needed if you want us to visit you at a time when our scheduled visit is not due and/or if the CCTV system installation you want us to inspect is located more than one hour travelling distance from your office.

Note: * This price is valid until 31 March 2012 and may change from 1 April 2012.

To be considered for approval you will need to:

- achieve Grade C or above according to our marking scheme for BS 8418:2010 CCTV system installations
- take appropriate and effective corrective actions in respect of any improvement reports we may need to raise.

We draw your attention to NSI Circular Letter Ref: NSI 001/11 dated 1 February 2011 and the need for BS 8418 CCTV systems to be installed to the new 2010 edition of BS 8418 from 1 August 2011 onwards.

A checklist and marking table for BS 8418:2010 are available from the approved company area of the NSI website. Please look for "Checklists" in the menu options available within the approved company area of the NSI website for NACOSS Gold or Systems Silver.
