MH/KL/NSI 018 21   01 June 2021

To: All NACOSS Gold and Systems Silver approved companies and applicants

Dear Colleague,

PUBLICATION OF NSI NCP 109 ISSUE 3 - CODE OF PRACTICE FOR THE DESIGN, INSTALLATION, COMMISSIONING AND MAINTENANCE OF ACCESS CONTROL SYSTEMS

I am pleased to announce the introduction of our third edition of NSI Code of Practice NCP 109 for the design, installation and maintenance of Access Control Systems. You may install systems complying with NCP 109 issue 3 with immediate effect, but issue 2 of NCP 109 will not be withdrawn until the 31st of May 2022, allowing time for approved companies to make any necessary operational or administrative changes before compliance with the new code is mandated.

Issue 3 of NSI NCP 109 was published in May 2021 and will supersede NCP 109 Issue 2 on the 31st of May 2022.

Summary of requirements and recommendations introduced by the publication of the 3rd edition of NCP 109

The revision of NCP 109 broadly aligns the Code of Practice with the current Access Control System standard BS EN 60839-11-1 and the application guidelines BS EN 60839-11-2.

The new code contains a requirement to consider the security risks and customers operational needs to assist defining a classification for each access point. Access control security features are required appropriate to the defined access point classification; for example, the application of an anti-pass back feature is required for a class 4 access point. There is also a new section covering IP network installation, along with some recommendations relating to cyber security.

For more detailed information on the key changes included in issue 3, refer to Technical Bulletin NSI 0058 which can be found as a download in the approved company pages of the NSI website.

Implementation timescale for applicant companies

New applicant companies to NSI NACOSS Gold and Systems Silver schemes will be audited against NCP 109 Issue 3 with immediate effect and any Improvement Needs recorded against clauses of the Standard will have to be satisfactorily addressed before approval can be granted.

UKAS PRODUCT CERTIFICATION 0142

UKAS MANAGEMENT SYSTEMS 0142

Where an application for approval was already in progress with the NSI before the date of this letter, then the approval will continue to progress against the appropriate standards.

Implementation timescale for existing approved companies

NSI approved companies will need to be compliant with NCP 109 Issue 3 by the 31st of May 2022.

Where is the standard available?

The Code of Practice is available for you to download from the approved company pages of the NSI website.

Questions or Queries?

If you have any questions or queries regarding the implementation of the new requirements, please do not hesitate to contact me.

Yours sincerely,

Matthew Holliday
Head of Approval Schemes

DDI: 01628 764862
Email: matthew.holliday@nsi.org.uk