



Security.Improved

## National Security Inspectorate

Sentinel House  
5 Reform Road  
Maidenhead  
SL6 8BY UK

T +44 (0)1628 637512

E [nsi@nsi.org.uk](mailto:nsi@nsi.org.uk)

W [nsi.org.uk](http://nsi.org.uk)

MH/KL/NSI 007 23

11 July 2023

### To: All NSI approved companies

Dear Colleague,

### **NEW NSI AUDITEE PORTAL FOR APPROVED COMPANIES: LAUNCHING ON MONDAY 31 JULY 2023**

NSI is pleased to announce a new audit system will launch on 24th July 2023. Effective from this date, all audits for approved companies will be carried out using the new INTACT audit portal.

To facilitate the system transition, please note the following.

#### **Responding to visit findings**

Starting from 15th July 2023, you will no longer be able to respond to any findings in the approved company area. However, the Visit Reports menu in the current approved company area will remain accessible allowing you to review previous audits and findings.

#### **Responding to audits**

From 31st July 2023, you will be able to respond to audits carried out from 24th July 2023 onwards in the new portal.

#### **Audit response deadlines (15th-31st July 2023)**

If your company has any upcoming deadlines for audit responses during this period, please contact your auditor.

No non-compliance notices relating to audit response deadlines will be issued during this period.

#### **Access to the new auditee portal**

If you are an approved company contact with password access to the existing approved company area of the NSI website, you will automatically receive an email from [Intactemail@nsi.org.uk](mailto:Intactemail@nsi.org.uk) on 31st July 2023 with login details for the new portal. If you do not receive an email by this date, please check your mailbox junk/spam folders as the email may have been filtered.



Security. Improved

Prior to the transition, we will provide further guidance on how to respond to visit reports in the NSI approved company area.

Should you have any questions in the meantime, please don't hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink that reads 'Matthew Holliday'.

Matthew Holliday  
Director of Approval Schemes

DDI: 01628 764862  
Email: matthew.holliday@nsi.org.uk